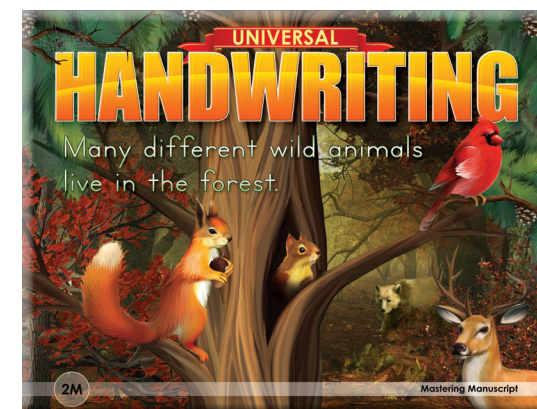


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Grade 2M

Mastering Manuscript

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I use handwriting every day
in every subject. My handwriting
should always be neat
so others can read what I write.

Write the above sentences.

Handwriting practice lines consisting of solid blue top and bottom lines with a dashed blue middle line. There are four sets of these lines for writing practice.



CHECK-UP



Letter Forms



Line Quality



Letter Spacing



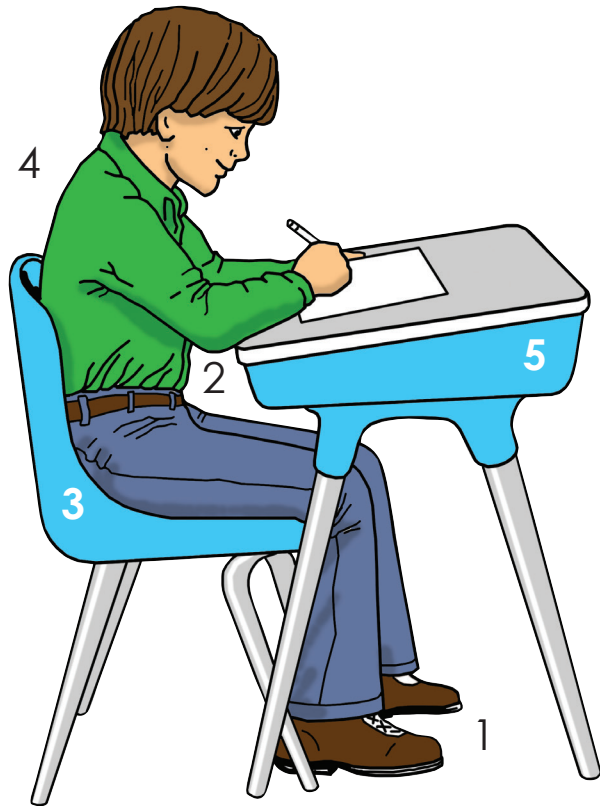
Letter Size



Word Spacing

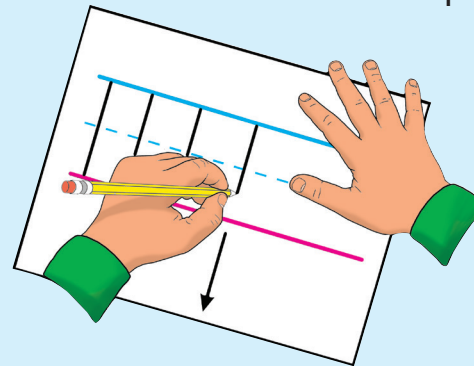
GOOD POSTURE

1. Both feet on the floor
2. Elbows off the edge of desk
3. Sit back in chair
4. Shoulders slightly forward
5. Proper desk height

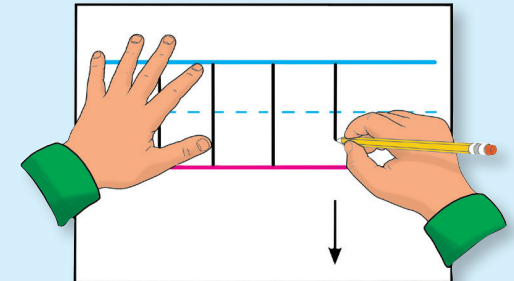


GOOD HANDWRITING

Manuscript Paper Position



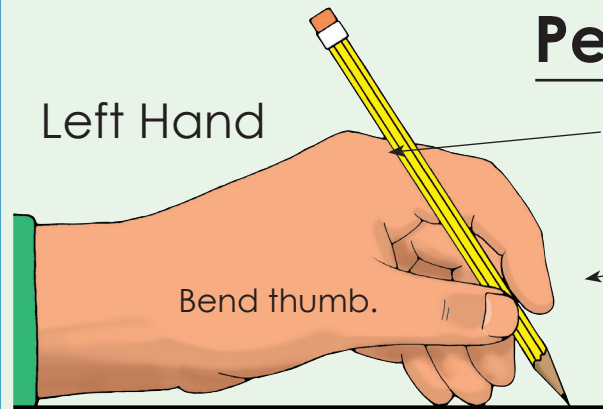
Left Hand



Right Hand

Pencil Position

Left Hand

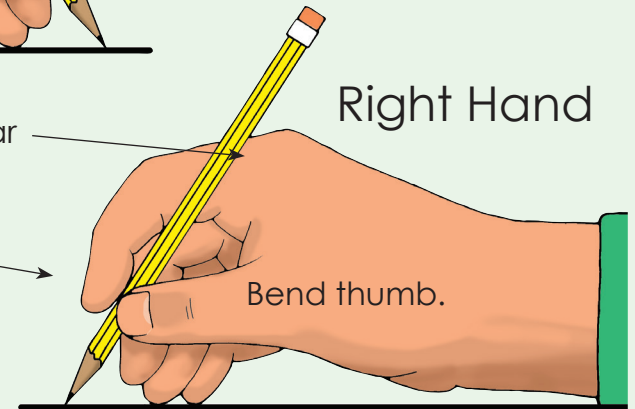


Pencil is held near large knuckle.

First finger rests on top of pencil.

Bend thumb.

Right Hand

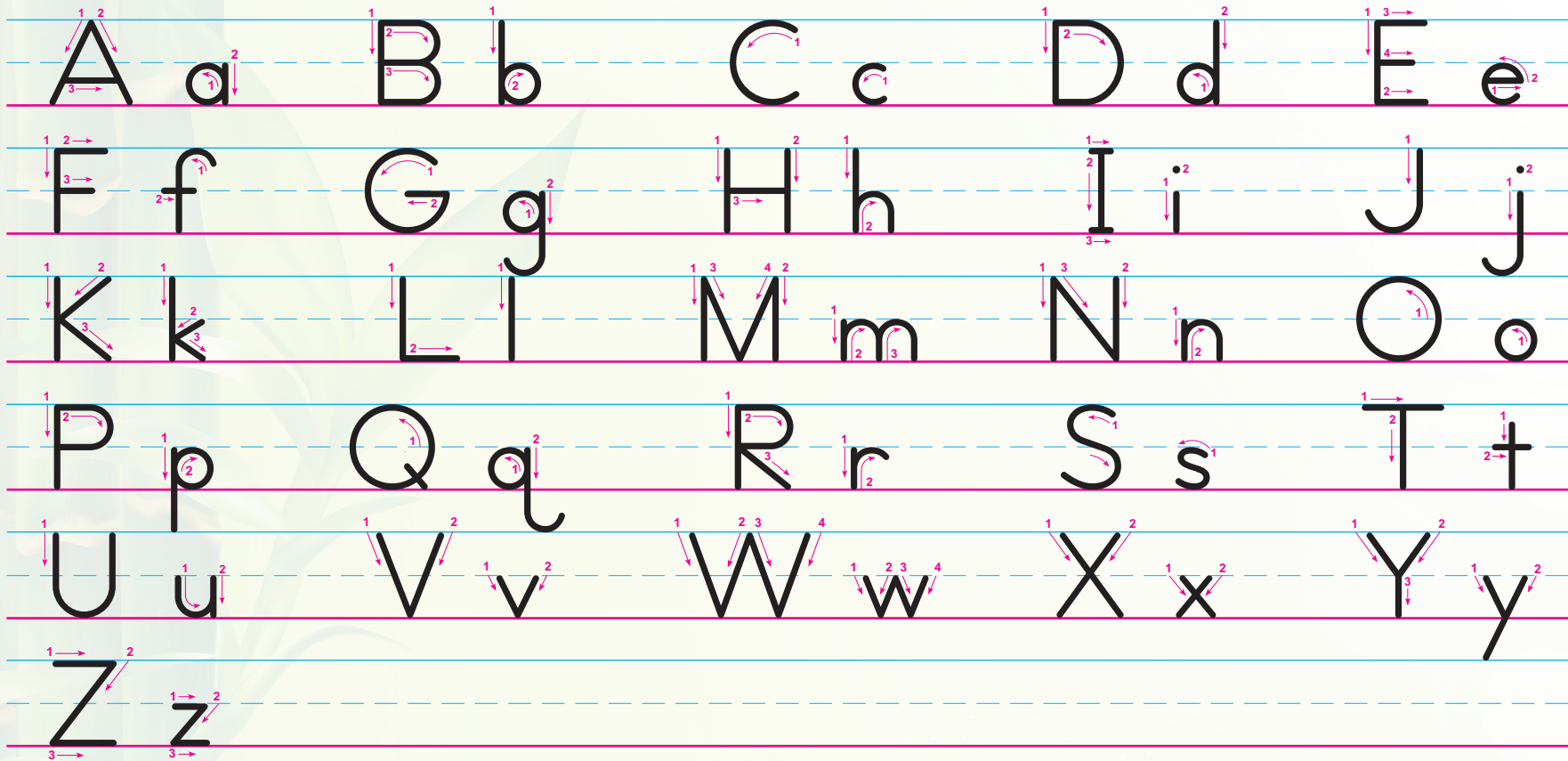


Pencil is held near large knuckle.

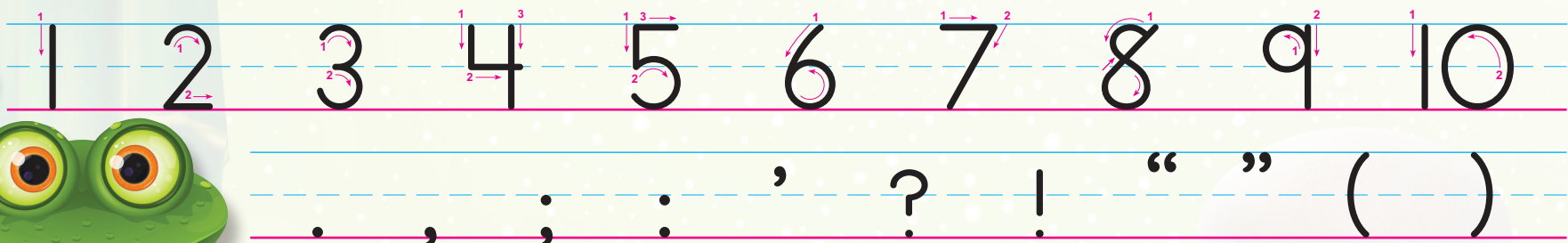
First finger rests on top of pencil.

Bend thumb.

Manuscript Alphabet



Numerals and Punctuation



Letter Spacing

Letter spacing should be consistent. If your letter spacing is too tight or too open your writing will be difficult to read.

This is good letter spacing.

Correct Letter Spacing

letter

Letter Spacing Too Tight

letter

Letter Spacing Too Open

l e t t e r

Letter Spacing Varies

lett er

Word Spacing

Allow enough space between words to fit a lowercase o. If your spacing is too tight or too open your writing will be difficult to read.

This shows good word spacing.

Sentence Spacing

Allow enough space between sentences to fit one uppercase O.

I like cats. My cat is big.

Paragraph Indent

When you indent for a new paragraph, allow enough space for two uppercase O's.

This shows the correct indent for a new paragraph.

Size and Alignment

Size is the height of the letters within the writing lines. Alignment is the evenness of the letters along their bottoms and tops, with all letters of the same size even in height.

Tall Letters Tall letters fill the entire writing space between the bottom line and the top line.



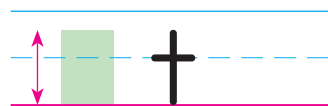
All the uppercase letters and the lowercase letters **b, f, h, k,** and **l** are tall letters.

Short Letters Short letters fill one-half of the writing space between the bottom line and the top line.



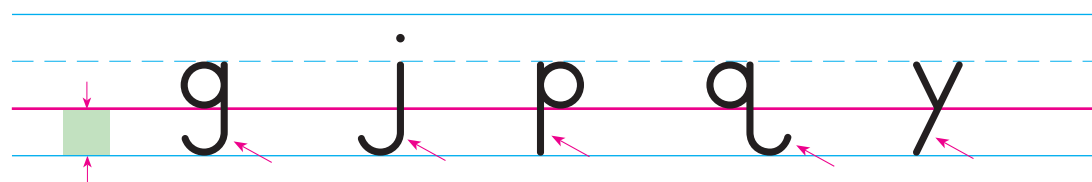
Intermediate Letter

Intermediate letters fill three-quarters of the writing space.



Tail Letters

Tail letters fill the space below the bottom line. The letters **g, j, p, q,** and **y** have tails that fill the space below the bottom line.



CORRECT

ball

INCORRECT

ball

Line Quality

The smoothness, evenness, color, and thickness of the pencil line.

CORRECT

Elsa

TOO LIGHT

Elsa

TOO HEAVY

Elsa

VARYING

Elsa

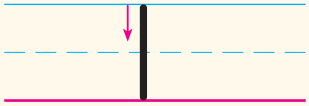
This sentence shows correct line quality.

Ed likes to swim.

Write the sentence. Check your line quality.

Manuscript Basic Strokes

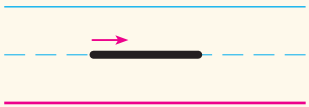
Top to Bottom



Trace and write the top-to-bottom strokes. Write four letters that contain a top-to-bottom stroke.



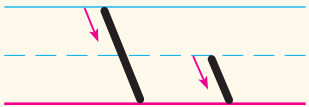
Left to Right



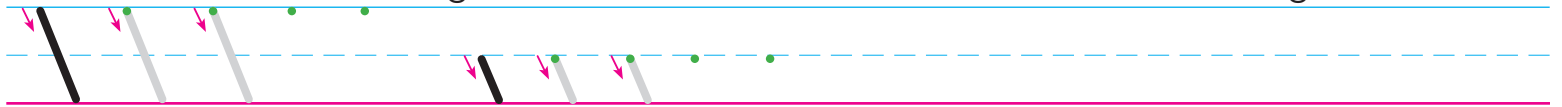
Trace and write the left-to-right strokes. Write four letters that contain a left-to-right stroke.



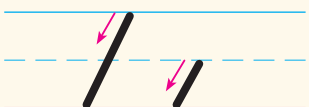
Slant Right



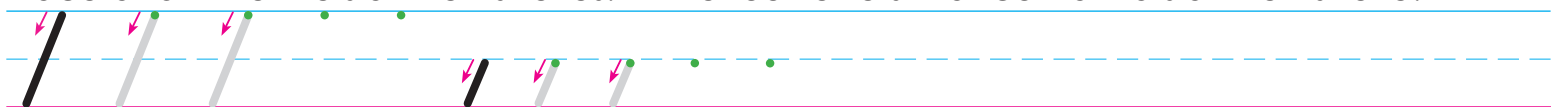
Trace and write the slant-right strokes. Write four letters that contain a slant-right stroke.



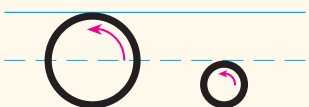
Slant Left



Trace and write the slant-left strokes. Write four letters that contain a slant-left stroke.



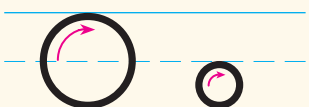
Backward Circle



Trace and write the backward circles. Write four letters that contain a backward circle.



Forward Circle



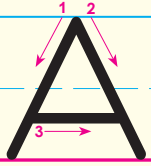
Trace and write the forward circles. Write the two letters that contain a forward circle.



Say the name of the stroke each arrow is pointing to.

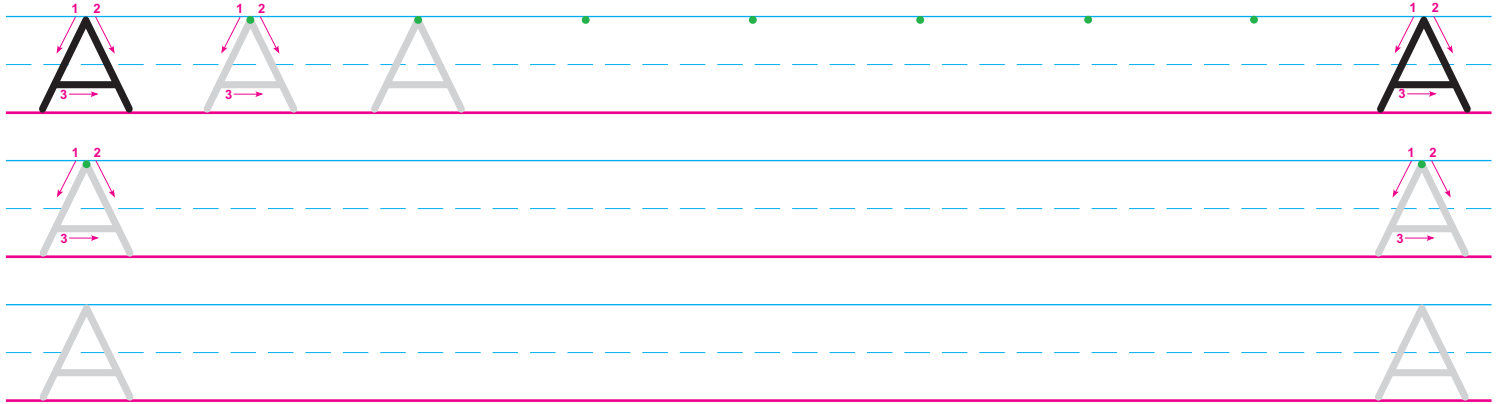


Uppercase A



1. Slant left
2. Slant right
3. Slide right

Trace and write the letter.



Write the words. Write the sentences.

Alaska Aubrey Austin

Australia is a small continent.

Asia and Africa are larger.



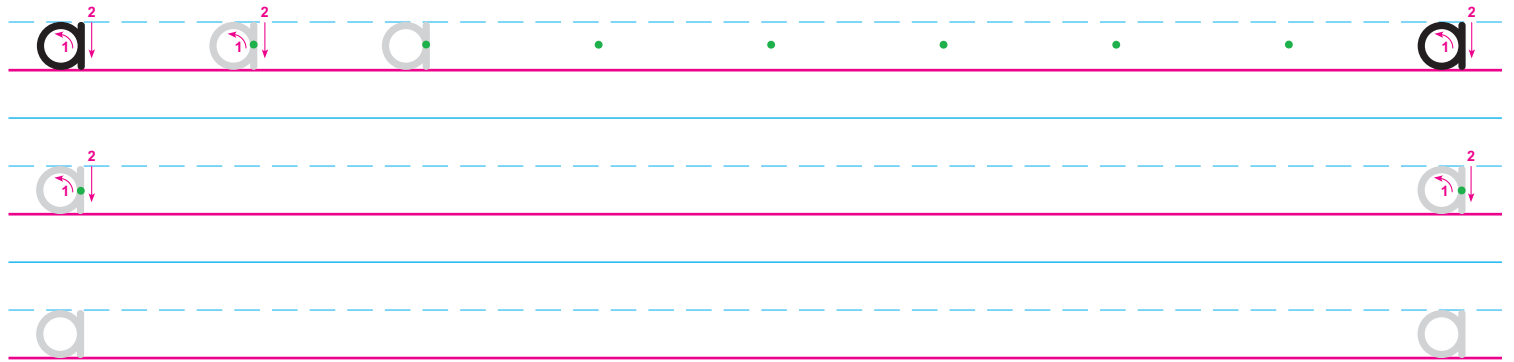
Lowercase a



1. Circle left
2. Pull down straight



Trace and write the letter.



Write the words. Write the sentence.

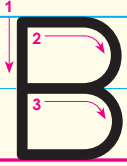
again	always	another
-------	--------	---------

A fable is a story that usually

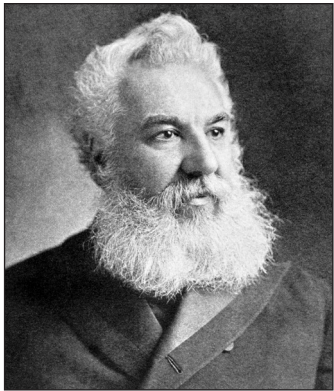
has animals as characters.



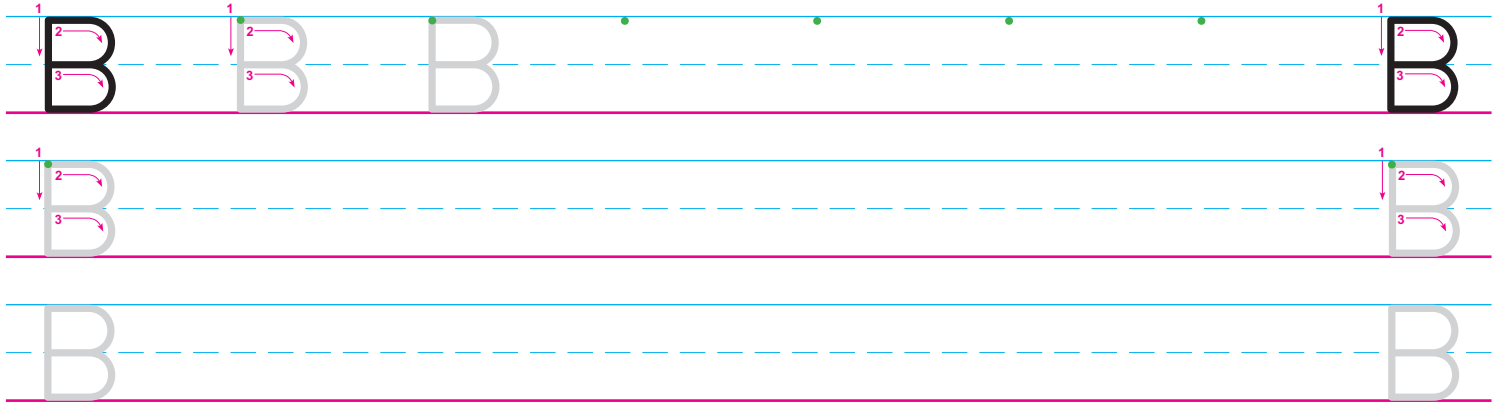
Uppercase B



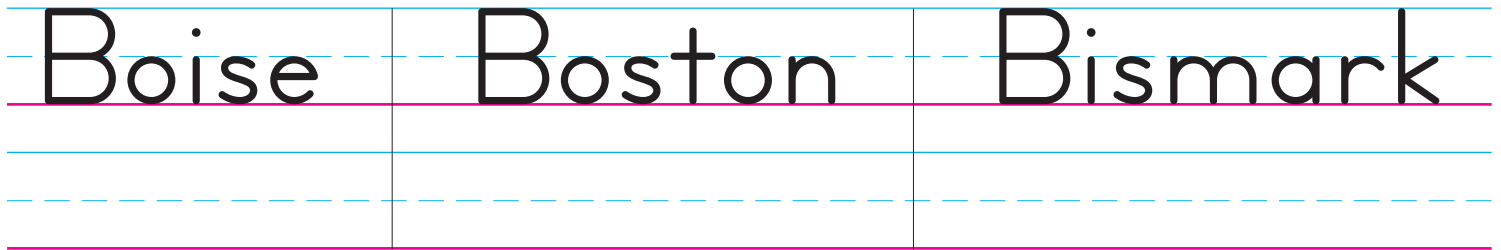
1. Pull down straight
2. Slide right, curve down, slide left
3. Slide right, curve down, slide left



Trace and write the letter.



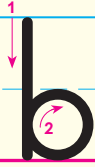
Write the words. Write the sentence.



Alexander Graham Bell invented
the telephone in Boston.

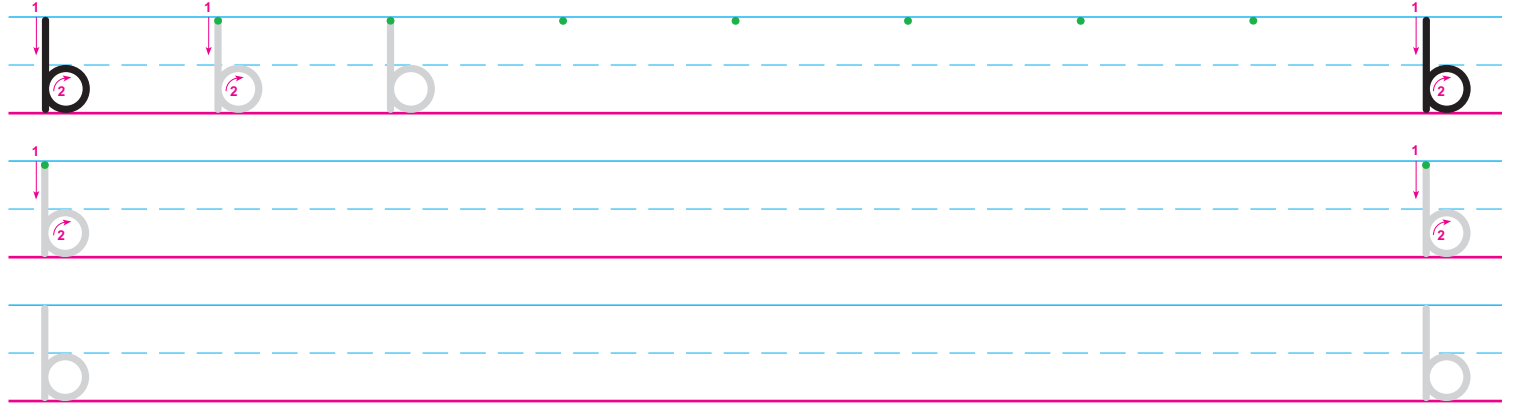


Lowercase b



1. Pull down straight
2. Circle right

Trace and write the letter.



Write the words. Write the sentence.

bubbles bright before

Abby bought sunblock before she

went to the beach.



 **CHECK-UP**

- ☐ Word Spacing
- ☐ Letter Size
- ☐ Letter Forms
- ☐ Line Quality