

Table of Contents

Introduction	1
Perspectives: The Fluidity of Language and Pronoun Confusion	5
How to Use This Guide and Get the Most Out of This Class	7
Special Instructions for Hewitt Students.....	10
Unit 1	
Lesson 1: Opening	11
Lesson 2: Content.....	23
Perspectives: Looking Your Best	35
Unit 2	
Lesson 3: Research and Factual Argument	37
Lesson 4: Organization.....	47
Perspectives: Sounding Your Best	58
Unit 3	
Lesson 5: Audience	61
Lesson 6: Words and Sentences.....	73
Perspectives: Visual Aids	86
Unit 4	
Lesson 7: Rhetorical Style	89
Lesson 8: Conclusion	105
Appendix A: Discussion Questions	113
Appendix B: Additional Reading	131
Appendix C: Schedules (Semester and Full-Year).....	135
Bibliography	145

REQUIRED BOOK FOR THIS COURSE

You need a copy of *Lend Me Your Ears* by William Safire

Special Instructions for Hewitt Students

If you are enrolled with Hewitt, please follow these additional instructions for this course:

1. You must write three papers for every unit. You may choose two papers from either lesson and one paper from the remaining lesson. For example, for Unit 1 you may choose one writing exercise from Lesson 1, then two writing exercises from Lesson 2.
2. In addition to your papers, submit an audio or video tape of yourself reciting either a speech that you wrote (this must be an entire speech, not a writing exercise that requires something other than a full speech) or one of the speeches that you read for that quarter.
3. If you are taking this class as an honors class, you will need to submit a book report each quarter, just as with any other honors-level English class. You'll find the list of books in Appendix B. Most of the books listed are collections of speeches and biographies of people you're reading who are particularly famous orators (such as Jonathan Edwards, Daniel Webster, and Martin Luther King, Jr.). If you choose a collection that includes speeches and other writings (like letters), you need only read the speeches. I have also included a few books that are detailed examinations with historical background on particular speeches read that quarter (for example, "The Gettysburg Address") and I especially recommend these books, if you can find them.

In addition to books that directly relate to the speeches for each unit, I have included books (and in two cases, CDs) of compilations of speeches focused on certain types of speeches. For Unit 1 there are commencement speeches, for Unit 2 there are books of sermons, for Unit 3 there are collections of historical speeches (but much smaller collections than your text book), and for Unit 4 there are collections of inaugural speeches.

If you are unable to find any of the books listed for a certain quarter, you may expand your search to include any biography of any speaker you're reading that quarter. As you're reading many speeches from presidents, prime ministers, and other world leaders, this should prove quite easy. Also, I did not include some excellent titles which are out of print. For example, there are collections of sermons by Henry Ward Beecher which are no longer in print. If you are able to find one of these at a library or used-book store, this would also be an excellent choice. If you're in doubt as to a book's appropriateness, contact your evaluator.